

February 13, 2002

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Yvonne Brathwaite Burke
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: David E. Janssen
Chief Administrative Officer

**EXERCISE OF OPTION TO LEASE ADDITIONAL SPACE
SAN FERNANDO COMMUNITY MENTAL HEALTH CENTER
10605 BALBOA BLVD., GRANADA HILLS**

On January 8, 2002, on motion of Supervisor Antonovich, the Board instructed this office to exercise the County's option to lease an additional 980 square feet as provided in the lease for the San Fernando Community Mental Health Center, as approved by the Board on that day. In addition, the motion instructed us to report back in thirty days.

On January 15, 2002, the Chief Administrative Office's Real Estate Division sent a letter to the lessor of the Balboa Boulevard facility, advising him of our intent to exercise the 980 square foot option. The amendment has been prepared and a draft sent to the lessor; upon receipt of the executed amendment, this office will countersign.

Because the additional available space is in the administrative area, the floor plans have been altered, so that the additional space provides the following increases in the space program: an increase in the social rehabilitation room from 700 to 985 square feet; an increase in the education center (operated by Los Angeles Unified School District) from 500 square feet to 747 square feet; increasing the research room by 45 square feet and increasing the size of a large conference room by an additional 100 square feet to create a conference/training/community room. In addition, a coffee bar/copy area was created on the second floor at 115 square feet. The balance is required for circulation.

If you have any questions about this lease, please call me or your staff may contact Chuck

Each Supervisor
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West of my office at 213-974-4300.

DEJ:SNY
MV:g

c: Executive Officer, Board of Supervisors
 County Counsel
 Director of Mental Health